2014 SCHOOL PHOTOGRAPHS

Dear Parents or Guardians,

School photographs will be taken on Tuesday 25th February 2014 in the MPC. They will be taken by Newcastle School Portraits. Details on photo packages are outlined on the photo envelopes.

Please ensure your child is in complete school uniform and jewellery is minimal. No coloured t-shirts or coloured clothing to be worn under school shirts, no sport shirts and hair clips and ties are to be school colours of black or blue.

Please complete the attached envelope and return it with your child on photo day with the correct money. We are not able to give change on the day.

On the day it is your child’s responsibility to look after the envelope and payment until they are called to the MPC. Please emphasise this to your child. Each student is to return his or her own envelope ON THE DAY OF THE PHOTOS. Even if a sibling is paying for the full amount, each child must bring a completed envelope.

The school office DOES NOT handle any payment for these photos.

On this day family group photos you request will also be taken during period 5.

If your child is absent on this day Newcastle School Portraits will return to the school on Monday 3rd March to photograph your child.

Every child will have their image taken for school records and there is no obligation to buy.

If you require any more information please contact the school and ask to speak to Miss Preston or Mr Phan and we will answer your questions as soon as possible.

Mr Paul Gilmore
Principal

Mr Phan and Miss Preston
Photo Day Organisers